



# Harmony Academy

3449 Holcomb Bridge Road, Norcross, GA 30092, Phone: 770-248-1928, Fax: 770-248-1178

## RELEASE INFORMATION

When your child arrives at the center it is your responsibility to escort your child into the building and sign your child in at the front desk. Harmony Academy does not allow children to be dropped off in the parking lot and then run into the center. You will be required to sign out your child at the front desk at the end of the day. Your child will not be released to anyone who does not have written authorization in your child's file. If your child is not allowed to be picked up by a parent due to a court order it is your responsibility to notify the director and provide a copy of court order to be kept in confidence. If there are additions or changes, it is the parents responsibility to provide written documentation to the center.

**Person(s) authorized to pick up my child:** (Besides parents, guardians, or emergency pick-ups)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Person(s) authorized to pick up my child:** (Besides parents, guardians, or emergency pick-ups)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Person(s) authorized to pick up my child:** (Besides parents, guardians, or emergency pick-ups)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_